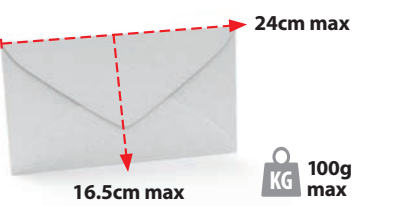


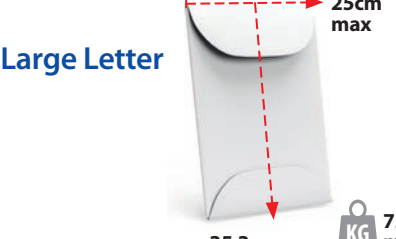
Business Account Services - Postal Rates from 1st April 2020 (These rates apply to PPI account holders only)

Letter and Postcard



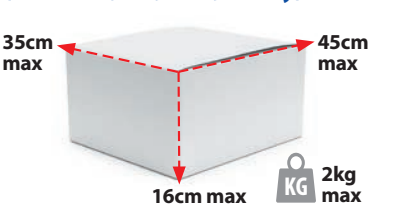
Dimensions: Minimum Maximum
Length: 14cm 24cm
Width: 9cm 16.5cm
Thickness: 0.25mm 0.5cm

Large Letter



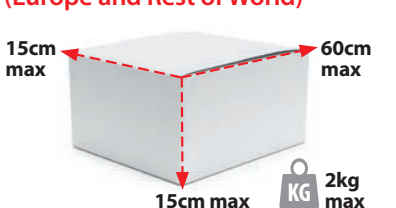
Dimensions: Maximum
Length: 35.3cm
Width: 25cm
Thickness: 2.5cm

Small Parcel (Bailiwick, UK, IOM, Jersey)



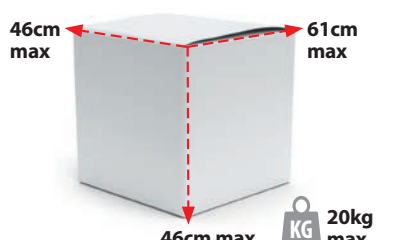
Dimensions: Maximum
Length: 45cm
Width: 35cm
Depth: 16cm

Small Parcel (Europe and Rest of World)



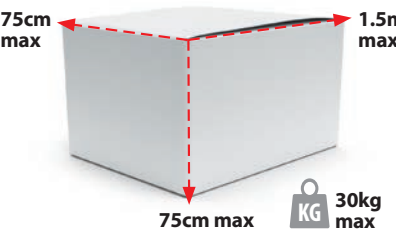
The combined length, width and depth for a Small Parcel must not exceed 90cm

Medium Parcel



Dimensions: Maximum
Length: 61cm
Width: 46cm
Depth: 46cm

Large Parcel



Dimensions: Maximum
Length: 1.5m
Width: 75cm
Depth: 75cm

The combined length, width and depth for a Parcel must not exceed 3 metres

Standard Business Postal Rates

Format	Weight (up-to)	Bailiwick	UK, IOM, Jsy	Europe	Rest of World
Postcard	20g	£0.48	£0.66	£0.83	£0.93
Letter	100g	£0.48	£0.66	£1.65	£2.48
Large Letter	100g	£0.68	£1.00	£1.89	£2.94
	250g	£1.16	£1.67	£3.75	£6.00
	500g	£1.62	£2.70	£6.05	£10.19
	750g	£2.11	£3.59	£9.13	£12.14
Small Parcel	250g	£1.63	£3.36	£4.39	£6.52
	500g	£2.07	£3.96	£6.81	£10.48
	1kg	£3.22	£5.65	£12.86	£16.47
	2kg	£5.69	£10.80	£24.70	£28.02
Medium Parcel	1kg	£4.60	£6.78	X	X
	2kg	£6.37	£12.34	X	X
	5kg	£8.48	£25.73	X	X
	10kg	£11.45	£36.03	X	X
	20kg	£15.07	£46.33	X	X

Standard Postal rates include cover up to £10, plus postage, subject to proof of cost.

Standard Large Parcel Rates To Bailiwick, UK, Isle of Man and Jersey

Format	Weight (up-to)	Bailiwick	UK, IOM, Jsy
Large Parcel	5kg	£9.25	£14.25
	10kg	£12.25	£16.75
	20kg	£15.25	£26.00
	30kg	£18.25	£36.25

Increase your Large Parcel cover

Please note that ceramics and glassware are only compensated for loss not damage.

Bailiwick, UK, IOM, Jersey	Additional level of cover		
	£50	£250	£500
Included		+\$3.05	+\$6.10

Value Large Parcel Rates To Europe and Rest of World

Compensation is not available for lost, delayed or damaged Large Parcels sent by this service.

Format	Weight (up-to)	Europe (Value)	ROW (Value)
Large Parcel	2kg	£25.00	£50.00
	5kg	£30.00	£70.00
	10kg	£40.00	£90.00
	15kg	£55.00	£120.00
	20kg	£75.00	£150.00
	30kg	£100.00	£200.00

Priority Large Parcel Rates To Europe and Rest of World

Use our Priority service when speed and items of value are your priority.

Format	Weight (up-to)	Europe (Value)	ROW (Value)
Large Parcel	2kg	£45.00	£70.00
	5kg	£50.00	£90.00
	10kg	£60.00	£110.00
	15kg	£75.00	£140.00
	20kg	£95.00	£170.00
	30kg	£120.00	£220.00

Maximum Large Parcel sizes and weights can vary by destination for European and ROW destinations. Please all Customer Services on 711720 or visit our website at www.guernseypost.com

Increase your Priority Large Parcel cover

Please note that ceramics and glassware are only compensated for loss not damage.

Europe, Rest of World	Additional level of cover		
	£50	£250	£500
Included		+\$5.00	(Try FedEx)

FedEx International Courier Service is also available - please refer to our FedEx leaflet or visit our website.

Additional Service Options To Bailiwick, UK, Isle of Man and Jersey

Signed For

Proof of posting (a receipt) is issued at the time of posting and a signature is required on delivery at the destination address.

This service is not tracked but if you require a tracked service see 'Special Delivery'.

Benefits:

- Proof of posting.
- Signature on delivery.
- Includes £50 cover for items sent locally or the market value, whichever is the smaller sum, subject to proof of cost.
- Confirmation of delivery of an item can be obtained online or call Customer Services.

UK Import VAT is payable on all post containing commercial or sold goods. It is also payable on all gifts with a value over £39.

Additional Service Options To Europe & Rest of World

International Tracked & Signed

A fully electronic tracked service from posting to delivery overseas. It operates to 65 countries and although it is not time guaranteed you have the added benefit of a signature on delivery when the item reaches its destination.

These International services have an automatic level of cover of £50. Additional cover of up to £250 is available (exclusions apply) subject to destination and payment of additional fee of £5.

European Countries:			
Aland Islands	Faroe Islands	Latvia (EU)**	San Marino
Andorra	Finland (EU)	Liechtenstein	Serbia
Austria (EU)	France (EU)**	Lithuania (EU)	Slovakia (EU)
Belarus	Germany (EU)	Luxembourg (EU)	Slovenia (EU)
Belgium (EU)	Gibraltar	Malta (EU)	Spain (EU)
Bulgaria (EU)	Greece (EU)	Moldova	Sweden (EU)
Canary Isles	Greenland	Netherlands (EU)	Switzerland**
Croatia (EU)	Hungary (EU)	Poland (EU)	Turkey
Cyprus (EU)	Iceland	Portugal (EU)*	Vatican City St
Czech Rep. (EU)	Ireland (Rep.) (EU)	Romania (EU)	
Denmark (EU)	Italy (EU)	Russia	

International Tracked

This is a fast, secure and reliable service with electronic tracking that operates to 50 countries.

European Countries:			
Aland Islands	Finland (EU)	Latvia (EU)**	San Marino
Andorra	France (EU) **	Liechtenstein	Serbia
Austria (EU)	Germany (EU)	Lithuania (EU)	Slovakia (EU)
Belgium (EU)	Gibraltar	Luxembourg (EU)	Slovenia (EU)
Canary Isles	Greece (EU)	Malta (EU)	Spain (EU)
Croatia (EU)	Greenland	Netherlands (EU)	Sweden (EU)
Cyprus (EU)	Hungary (EU)	Norway	Switzerland**
Denmark (EU)	Iceland	Poland (EU)	Turkey
Estonia (EU)	Ireland (Rep. of)	Portugal (EU)*	Vatican City St
Faroe Islands	Italy (EU)	Russia	

(Please refer to website for full list of ROW participating countries.)

International Signed

This is our standard international service with the added security of proof of posting plus signature on delivery when your item reaches its destination.

(Please refer to website for full list of participating countries.)

Ceramics and glassware are only compensated for loss not damage.

We reserve the right to raise a surcharge for underpaid post (£1.00 plus twice the underpaid amount). This surcharge will be sought from the recipient.

(EU) Member of European Union. * Additional cover is not available. ** These International countries do not allow cash to be sent through their postal networks.

Format	Weight (up-to)	Bailiwick	UK, IOM, Jersey
Letter	100g	£1.73	£1.91
Large Letter	100g	£1.93	£2.25
	250g	£2.41	£2.92
	500g	£2.87	£3.95
	750g	£3.36	£4.84
Small Parcel	250g	£2.88	£4.61
	500g	£3.32	£5.21
	1kg	£4.47	£6.90
	2kg	£6.94	£12.05
Medium Parcel	1kg	£5.85	£8.03
	2kg	£7.62	£13.59
	5kg	£9.73	£26.98
	10kg	£12.70	£37.28
	20kg	£16.32	£47.58

Format	Weight (up-to)	Europe	Rest of World
Letter	20g	£7.98	£8.08
	100g	£8.80	£9.63
Large Letter	100g	£9.04	£10.09
	250g	£10.90	£13.15
	500g	£13.20	£17.34
	750g	£16.28	£19.29
Small Parcel#	250g	£11.54	£13.67
	500g	£13.96	£17.63
	1kg	£20.01	£23.62
	2kg	£31.85	£35.17

For full weights and prices for Letters, Large Letters and Small Parcels with additional cover, please all Customer Services on 711720 or visit our website at www.guernseypost.com

Format	Weight (up-to)	Europe	Rest of World
Letter	20g	£6.95	£7.05
	100g	£7.77	£8.60
Large Letter	100g	£8.01	£9.06
	250g	£9.87	£12.12
	500g	£12.17	£16.31
	750g	£15.25	£18.26
Small Parcel#	250g	£10.51	£12.64
	500g	£12.93	£16.60
	1kg	£18.98	£22.59
	2kg	£30.82	£34.14

Please note international parcel sizes apply

Increase your International Tracked & Signed, or Tracked, or Signed item cover

Europe, Rest of World	Additional level of cover		
	£50	£250	£500
Included		+\$5.10	(Try FedEx)

Special Delivery

With our Special Delivery service you get guaranteed delivery by 1pm the following day for documents and goods sent to the Bailiwick of Guernsey, Isle of Man, Jersey and most UK destinations.

To Bailiwick

Format	Weight (up-to)	Level of cover		
		£500	£1,000	£2,500
Letter	100g	£4.48	£9.48	£14.48
Large Letter	100g	£4.68	£9.68	£14.68
	250g	£5.16	£10.16	£15.16
	500g	£5.62	£10.62	£15.62
	750g	£6.11	£11.11	£16.11
Small Parcel	250g	£5.63	£10.63	£15.63
	500g	£6.07	£11.07	£16.07
	1kg	£7.22	£12.22	£17.22
	2kg	£9.69	£14.69	£19.69
	1kg	£8.60	£13.60	£18.60
Medium Parcel	2kg	£10.37	£15.37	£20.37
	5kg	£12.48	£17.48	£22.48
	10kg	£15.45	£20.45	£25.45
	20kg	£19.07	£24.07	£29.07

With Special Delivery you get all the following advantages:

- Next day delivery (or your money back). Subject to pre-payment of UK import VAT.
- Secure handling.
- Proof of posting.
- Delivery confirmation using Track and Trace online, or call Customer Services on 711720.
- Proof of delivery and signature on delivery.
- Compensation for item loss or damage, subject to proof of cost, proof of posting and level of cover purchased (not included - consequential loss).

Items per month	Discount
50 -100	1%
101 - 200	2%
201 - 500	3%
501 - 1,000	4%
1,001 plus	5%

Volume discount (See table to left)

For business customers holding a PPI account and posting more than 50 items in any one month, volume discounts will apply.

UK Import VAT

UK Import VAT is payable on all commercial or sold items. It is also payable on all gifts with a value over £39**. Import VAT will also be raised on the postage in line with HMRC importation regulations.

Prepayment of UK Import VAT

It is possible to prepay Import VAT at the time of posting at any of our branches for items with a value up to £873.00**.

**Figure subject to change.

FedEx International

FedEx is the service of choice for sending important or time-sensitive items and documents to countries throughout the world. With guaranteed transit times available to USA and many European destinations, Guernsey Post account holders can access FedEx business rates and we will collect your items for you. For more information on delivery zones and transit times please see our website or contact Customer Services.

FedEx International Envelope up to 0.5kg/FedEx Pak 0.5kg - 2.5kg

For documents up to 2.5kg, we recommend a FedEx Envelope or Pak.

Europe*					
Weight kg	Zone R	Zone S	Zone T	Zone U	Zone V
FedEx Envelope 0.5	£34.24	£34.24	£37.18	£38.63	£46.44
FedEx Pak					
0.5	£34.84	£34.84	£39.11	£39.58	£47.79
1.0	£39.52	£39.52	£44.10	£43.96	£53.71
1.5	£41.78	£41.78	£47.94	£45.94	£57.68
2.0	£44.90	£44.90	£52.83	£49.40	£64.65
2.5	£48.18	£48.18	£58.97	£53.56	£70.27

FedEx services and charges are subject to change - for the most up to date information on our FedEx services and for prices on packages up to 70kg (any type of packaging, inc. FedEx Box & FedEx Tube and exclusions), please visit our website or call Customer Services.

* Fuel surcharges are not included.

Visit www.guernseypost.com/postage-calculator (public postal rates only)

This wall chart provides a summary of our business rates and services. Further details and terms and conditions are available from our Customer Services team, in branch or on our website. **www.guernseypost.com**

Customer Services team Tel: 711720 Monday - Friday 8.30am - 5pm, Saturday 8.30am - 12pm



Our Special Delivery guarantee is subject to the prepayment of Import VAT where applicable (see separate section below) and you must also have a completed customs declaration form.

To UK, IOM and Jersey

Format	Weight (up-to)	Level of cover		
		£500	£1,000	£2,500
Letter	100g	£7.81	£12.91	£18.01
Large Letter	100g	£8.15	£13.25	£18.35
	250g	£8.82	£13.92	£19.02
	500g	£9.85	£14.95	£20.05
	750g	£10.74	£15.84	£20.94
Small Parcel	250g	£10.51	£15.61	£20.71
	500g	£11.11	£16.21	£21.31
	1kg	£12.80	£17.90	£23.00
	2kg	£17.95	£23.05	£28.15
	1kg	£13.93	£19.03	£24.13
Medium Parcel	2kg	£19.49	£24.59	£29.69
	5kg	£32.88	£37.98	£43.08
	10kg	£43.18	£48.28	£53.38
	20kg	£53.48	£58.58	£63.68

You can choose to upgrade to a 9am or Saturday delivery^

	Additional cost per service upgrade	
	Bailiwick	UK, IOM, Jersey
Special Delivery by 9am	X	+\$12.25
Special Delivery on Saturday	+\$2.50	+\$2.50^

^There is currently no Saturday Special Delivery service available to Jersey, Herm, Alderney & Sark and some UK and IOM businesses. (refer to website.)

To increase your cover

Special Delivery	Additional level of cover		
	£500	£1,000	£2,500
Included		+\$5.10	+\$10.20

Please note that ceramics and glassware are only compensated for loss not damage.

Postal Branch	Latest acceptance time for next working day delivery
Envoy House	4.30pm
Smith Street	4.15pm
Market, Co-op Fresh Food Store	1.30pm*
Bridge, Co-op Fresh Food Store	1.30pm*
Cobo, Food Hall	1.30pm*
Forest Stores	1.30pm*
L'Islet, Food Hall	1.30pm*
Rohais, Waitrose	1.30pm*
St Martin's, Co-op Fresh Food Store	1.30pm*
St Peter's Post Office	1.30pm*
Alderney, Richard's Newsagents	11.00am (Mon - Fri) for guaranteed two day delivery
Sark Post Office	5.00pm for guaranteed two day delivery